

Soccer Coach – Achieve SPARK

Job Description

Program Overview

Achieve SPARK is a dynamic enrichment program held twice a month that supports the academic, physical, and emotional well-being of elementary students. In collaboration with FIFA, the program combines literacy, wellness education, movement through soccer, and one-on-one mentorship from high school Big Buddy volunteers. Students enjoy joyful, meaningful learning experiences, and every Saturday includes a free book to take home along with a nutritious breakfast and lunch.

Achieve SPARK School Sites

- Arcola Lake (Little River)
- Brentwood Elementary (Miami Gardens)
- Caribbean K-8 Center (South Miami Heights)
- Goulds Elementary (Cutler Bay)
- Riverside Elementary (Little Havana)

Role Overview

The **Soccer Coach** leads engaging soccer and movement experiences that foster teamwork, confidence, healthy lifestyles, and a lifelong love of physical activity while ensuring every student experiences a safe, inclusive, and joyful environment that supports Achieve SPARK's commitment to whole-child development

Responsibilities

Program Leadership

- Implement the Achieve SPARK soccer curriculum with consistency across all program sites by leading engaging soccer-based activities, drills, and recreational games that prioritize participation, teamwork, and enjoyment for students of all skill levels
- Adapt activities to meet the developmental needs, abilities, and interests of students while maximizing participation
- Maintain consistent expectations, routines, and instructional quality across all Achieve SPARK sites
- Foster a supportive and safe environment where all students feel welcomed
- Manage group behavior using positive reinforcement strategies
- Support the matching process of Big Buddies and Little Buddies by assisting with transitions, identifying pairing needs, and communicating observations to the Site Director and Big Buddy Coordinator

Equipment & Operations

- Ensure proper use, organization, storage, and inventory of all soccer equipment

- Prepare equipment and activity spaces before programming and restore them afterward
- Report equipment needs, safety concerns, and supply shortages to the Site Director

Attendance & Documentation

- Understand all components of the Big/Little Buddy registration/attendance process
- Document incidents or student support needs through Incident Reports and Case Notes

Collaboration & Communication

- Communicate proactively with the Site Director regarding student participation, behavior, equipment needs, and safety concerns
- Collaborate with the Site Director and Interns to ensure smooth transitions and successful program implementation
- Participate in coach trainings and professional development to continuously strengthen instructional practices
- Seek, receive, and implement feedback to continuously strengthen coaching practices, student engagement, and the quality of soccer programming
- Model professionalism, punctuality, enthusiasm, and positive leadership in all interactions

Qualifications

Required

- Valid Driver's License
- MDCPS and DCF Background Clearance
- CPR/First Aid Certification
- Background check required
- Understanding of soccer fundamentals and the ability to adapt instruction for different age groups
- Passion for youth development, mentorship, and creating positive experiences for students
- Reliable, energetic, and team-oriented
- A proven ability to work across lines of difference with diverse audiences and partners
- Strong communication skills and a customer service mindset
- Commitment to Achieve Miami's mission of expanding access to high-quality teachers

Strongly Preferred

- Previous experience with Achieve Miami
- Bilingual (English/Spanish or English/Creole)
- Experience working in schools, nonprofits, or youth programs
- Experience coaching or working with youth in sports or recreation

- Interest in growing within the education or nonprofit field

Time Commitment & Compensation

- **Pay Rate:** \$25/hour
- **Program Hours:** 8:00 AM – 1:00 PM (16 Saturdays at 5 hours)

Required Program Commitment Dates

This role includes paid retreats and program dates. Attendance is **required** for all dates below. Please review session dates before applying for this position. We are looking for someone who can be present on each of these Saturdays and participate in the onboarding training before the start of Achieve SPARK and during the school year.

Date	Time	Location	Event
September 12	9:30 AM – 2:30 PM	Converge Miami	Achieve SPARK Kickoff Retreat
September 26	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #1
October 10	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #2
October 24	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #3
November 7	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #4
November 14	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #5
December 5	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #6
December 12	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #7

January 9	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #8
January 23	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #9
February 6	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #10
February 20	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #11
March 6	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #12
March 13	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #13
April 3	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #14
April 17	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #15
May 8	8:00 AM – 1:00 PM	At SPARK School Site	Achieve SPARK Session #16
May 12	6:00 PM – 7:00 PM	Virtual	End-of-Year Debrief

Apply

Complete [this application](#) by July 31st.

Hiring Manager

This role reports to Marcus Torres, Director of SPARK Programs at Achieve Miami. Please reach out with any questions (marcus@achievemiami.org or 305-203-3157).

About Achieve Miami

At Achieve Miami, we believe in the potential of every child. Together with partners from public and private schools, Achieve Miami designs and manages programs that extend



learning opportunities for students, teachers, and educators through programs like Achieve SPARK, Achieve Summer, Achieve Scholars, Achieve Club, Achieve Alumni, and Achieve Music.